



INSTRUCTIONS FOR E-VOTING

In compliance with the provisions of Section 108 of the Companies Act, 2013 and the Rules issued thereunder and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the business may be transacted through electronic voting system and the Company is providing facility for voting by electronic means (“e-voting”) to its members through the remote e-voting platform provided by NSDL.

The person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on closing of Friday, 22nd September, 2017 i.e. cut-off date only shall be entitled to avail the facility of remote e-voting as well as the voting in the Annual General Meeting. The members may cast their votes on electronic voting system from place other than the venue of the meeting (“remote e-voting”).

The remote e-voting period will commence at 9.00 AM on Tuesday, 26th September, 2017 and will end at 5.00 PM on Thursday, 28th September, 2017. The Members attending the AGM who have not cast their vote by remote e-voting shall be eligible to vote at the AGM by Postal Ballot. The Members desiring to vote through remote e-voting are requested to refer to the detailed procedure given hereunder.

- (i) This Notice of Annual General Meeting is being sent to all the members. In addition, the members whose e-mail id is registered with the Company / Depository Participant(s), an e-mail containing user ID and Password for casting votes by remote e-voting shall be sent by NSDL at the registered e-mail address of the member(s).
- (ii) The member(s) whose email ID is not registered with the Company/ Depository Participants(s,), may obtain a login ID and password for casting his / her vote by remote e-voting by sending a request at evoting@nsdl.co.in or by contacting NSDL at the toll free no.: 1800-222-990 mentioning your demat account no./folio no.

ATUL AUTO LIMITED

(Corporate Identification Number: L54100GJ1986PLC016999)

Regd. Office & Factory: National Highway 8-B, Near Microwave Tower, Shapar (Veraval), Rajkot – 360024 (Gujarat)

Phone: 02827 666000 **Fax:** 02827 666029 **Website:** www.atulauto.co.in **E-Mail:** info@atulauto.co.in



- (iii) The member(s) who receives an email from NSDL is advised to take the following steps for casting his / her vote by remote e-voting:
- a) Open email and open PDF file viz; “e-voting.pdf” with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/ PIN for remote e-voting. Please note that the password is an initial password.
 - b) Launch internet browser by typing the following URL: <https://www.evoting.nsd.com/>.
 - c) Click on “Shareholder - Login”.
 - d) Enter user ID and password as initial password/PIN noted in step (a) above. Click Login.
 - e) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
 - f) Home page of remote e-voting opens. Click on “remote e-voting: Active Voting Cycles”.
 - g) Select “E-Voting Event Number” (EVEN) of “Atul Auto Limited” for casting your vote.
 - h) Now you are ready for remote e-voting as “Cast Vote” page opens.
 - i) Cast your vote by selecting appropriate option and click on “Submit” and also “Confirm” when prompted.
 - j) Upon confirmation, the message “Vote cast successfully” will be displayed.
 - k) Once you have voted on the resolution, you will not be allowed to modify your vote.
 - l) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/ JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to bunty.hudda@yahoo.com with a copy marked to evoting@nsdl.co.in.
 - m) If a member is already registered with NSDL for remote e-voting, then he/she can use his/her existing user ID and password for casting the vote. If a member forgets the password, the password can be reset by using ‘Forgot

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User Details / Password' option available on www.evoting.nsdl.com or by contacting NSDL at the toll free no.: 1800-222-990.

- n) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the downloads section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990.

The poll process shall be conducted and scrutinized and report thereon will be prepared in accordance with Section 109 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014.

Mr. Bunty Hudda, Practicing Company Secretary (ICSI Membership No. 31507) has been appointed as the Scrutinizer to scrutinize the e-voting process (including the ballot to be cast by the members at the meeting) in a fair and transparent manner.

The Scrutinizer shall after the conclusion of voting at the meeting, will first count the votes casted at the meeting and thereafter unblock the votes casted through remote e-voting in the presence of at least two witnesses not in employment of the Company. The Scrutinizer shall submit a Consolidated Scrutinizer's Report on the votes casted to the Chairman of the meeting.

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ATTENDANCE SLIP

ATUL AUTO LIMITED

CIN: L54100GJ1986PLC016999

Reg. Office: Survey No. 86, Plot No. 1 to 4, 8B National Highway,
Near Microwave Tower, Shapar (Veraval), Dist. Rajkot, Gujarat, INDIA 360024

29th Annual General Meeting – Friday, 29th September, 2017

Name of Member(s):
Registered Address:
Folio No/DP Id Client Id:
No of shares:

I hereby record my presence at the 29th Annual General Meeting of the Company on Friday, 29th September, 2017 at 11:00 a.m. at the Registered Office of the Company at Survey No. 86, Plot No. 1 to 4, 8B National Highway, Near Microwave Tower, Shapar (Veraval), District Rajkot, Gujarat, INDIA 360024

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Signature of Member/Proxy

Note: Please fill up this attendance slip and hand it over at the entrance of the meeting hall.

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PROXY FORM

Form No. MGT-11

[Pursuant to section 105(6) of the Companies Act, 2013 read with rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN : L54100GJ1986PLC016999
Name of the Company : ATUL AUTO LIMITED
Registered Office : Survey No. 86, Plot No. 1 to 4, 8B National Highway,
Near Microwave Tower, Shapar (Veraval),
Dist. Rajkot, Gujarat, INDIA 360024
Name of Member(s) :
Registered Address :
Folio No/DP Id Client Id :
E-Mail Address :

I/We, being the member (s) of shares of the above named company, hereby appoint:

(1) Name: _____ Address: _____

E-Mail Id: _____ Signature: _____

Or falling him

(2) Name: _____ Address: _____

E-Mail Id: _____ Signature: _____

Or falling him

(3) Name: _____ Address: _____

E-Mail Id: _____ Signature: _____

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 29th Annual General Meeting of the Company to be held on Friday, 29th September, 2017 at 11:00 a.m. at the Registered Office of the Company at Survey No. 86, Plot no. 1 to 4, 8-B National Highway, Near Microwave Tower, Shapar (Veraval), Dist. Rajkot, Gujarat, INDIA

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360024 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolu tion No	Resolution Particulars	Vote (Optional see note 4) (Please mention no of shares)		
		For	Against	Abstains
Ordinary Business				
1	Adoption of the financial statements of the Company for the year ended on 31 st March, 2017 and the reports of the Board of Directors thereon and Auditors thereto.			
2	Declaration of Final Dividend at Rs. 1.50 per equity share for the financial year ended 31 st March, 2017			
3	Reappointment of Mr. Vijay Kedia, who retires by rotation			
4	Appointment of M/s. Kamlesh Rathod & Associates, Chartered Accountants as statutory auditors of the Company			

Signed this _____ day of _____ 2017

Signature of Shareholder Signature of Proxy holder(s) Affix Revenue Stamp of Re.1/-

Notes:

1. This Form, in order to be effective should be duly stamped, completed, signed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.
2. A Proxy need not be a member of the Company.
3. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
4. It is optional to indicate your preference. If you leave the for, against or abstain column blank against any or all resolutions, your proxy will be entitled to vote in the manner as he/she may deem appropriate.

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